

City Council Meeting Avoca City Council, January 16, 2024

Mayor Tom Bruck called the meeting to order at 5:30 PM with Drew Becker, Diane Stamp, Deb Calhoon (arrived at 5:33 PM), William Dea (Zoom), and Robert McCarthy (Zoom) present. Motion by Stamp, seconded by Dea to approve the agenda. Motion carried 4-0.

Motion by Stamp, seconded by Becker to approve the consent agenda consisting of:

- Minutes: December 19, 2023
- Claims, payroll, financials and bank reconciliation
- Tobacco permit – new: B&F Mart LLC dba Superior Mart Avoca
- Partial Pay: 450th St Storm Sewer Improvements: Pymt #2 (Final)

Motion carried 4-0.

Yearly rates for the City of Avoca to be approved. Motion by Becker, seconded by Calhoon to approve the first reading of ORDINANCE 2024-01: OMNIBUS FEE SCHEDULE. On a roll call: AYES: 4, NAYS: 0.

Mr. Andrew Noble of Sitestream LLC and Reuben Peckham of Intelligent Instruments Ltd gave a presentation on Sound and Speed cameras.

The council would like to have the readings of the ordinances done before they approve the agreement with Sitestream. Motion by Calhoon, seconded by Stamp to table Sitestream LLC service agreement and approve first readings of ORDINANCE 2024-02: AUTOMATED TRAFFIC ENFORCEMENT – SPEED AND ORDINANCE 2024-03: AUTOMATED TRAFFIC ENFORCEMENT – NOISE. On a roll call: AYES: 4, NAYS: 1 (Robert McCarthy).

The council is putting a snow emergency in place for safety and procedural purposes. Motion by McCarthy, seconded by Becker to approve the first reading of ORDINANCE 2024-04: AMENDING PROVISIONS PERTAINING TO SNOW EMERGENCY PARKING. On a roll call: AYES: 5, NAYS: 0.

The council is restructuring the culture and recreation boards. The city is combining the Golf Advisory Board and the Park Board to become the Culture and Recreation Advisory Board. Motion by McCarthy, seconded by Calhoon to approve the first reading of ORDINANCE 2024-05: CULTURE & RECREATION ADVISORY BOARD. On a roll call AYES: 5, NAYS: 0.

The council set their annual appointments. Motion by Stamp, seconded by McCarthy to approve RESOLUTION 24-0116-02: POLICIES AND PROCEDURES AS SET BY THE AVOCA CITY COUNCIL. On a roll call: AYES: 5, NAYS: 0.

The council has more questions regarding the purchase agreement. The council tabled this line item.

Mr. Trout informed the City Council that there are several potential Urban Renewal Projects coming up. Council would like Mr. Trout to begin the amendment process with Dorsey & Whitney.

The council is very interested JDW Midwest LLC services and would like to have a proposal written up by Mayor Bruck and council member McCarthy of how the service would work. Placing back on the agenda in February.

Police report by Officer Heiny

EMS report by Jess Tooley

Council/administration comments:

Tyler Trout: Update on Highway 59 – Project will start in fiscal year 2028

Deb Calhoon: Concerns on downtown snow removal and potential handicap parking on Lyon St

Diane Stamp: will be attending a design committee meeting for AVCC

Drew Becker: Thanking City employees for snow removal

Motion by Calhoon, seconded by Stamp to close the open meeting at 7:48 PM for a closed session pursuant to Iowa Code 21.5 1 (j) regarding real estate matters. Motion carried 5-0.

Motion by Calhoon, seconded by Becker to reopen the meeting at 8:21 PM. Motion carried 5-0.

Mr. Trout presented the council with our Financial Advisors' preliminary Fiscal Year 2025 budget transfer sheet and Mr. Trout's Budget excel sheet for departments and funds. The City Administrator and City Clerk have finished most of the budget, while waiting on a few tax revenue items and last-minute changes from department heads. The council has reviewed all budget line items and have been asked to contact the City Administrator with any further questions.

Motion by Calhoon, seconded by Stamp to adjourn the meeting at 8:57 PM. Motion carried 5-0.

12-01-23 THRU 12-31-23	CLAIMS	AMOUNT
3E GENERATOR SHOP	RPR GENERATOR	\$2,437.02
AFLAC	VOL INS	\$98.64
AGRILAND FS INC	DIESEL	\$3,414.12
AV BUILDING	MISC ITEMS	\$450.52
AV FOOD LAND	MISC ITEMS	\$277.22
AV MUNICIPAL UTILITIES	WATER BILL	\$100.17
AV VETERINARY CLINIC	FERAL CAT	\$17.00
AVOCA FLOWER SHOP	HOLIDAYS ON MAIN SUPP	\$95.00
BADGER METER, INC.	MONTHLY HOSTING FEE	\$51.18
BOMGAARS	MISC ITEMS	\$262.19
BOUND TREE MED	EMS SUPPLIES	\$466.20
CENTER POINT	BOOKS	\$24.00
CLEAR TITLE AND ABSTRACT	EXISTING HOME INCENTIVE	\$5,000.00
COMPUTER SYSTEMS, INC.	COMPUTER/MONTYLY SVC	\$2,429.50
DEA SONDR	HOLIDAY ON MAIN-SUPP	\$418.46
DELTA DENTAL	DENTAL PAYABLE	\$123.48
DORSEY & WHITNEY LLP	LEGAL FEES	\$16,385.00
FEEKES & SON	SVC FURNANCE/PARTS	\$1,202.00
FIRE SVC TRAIN BUREAU	HAZMAT TRAINING	\$50.00
GROTE RUTH	HOLIDAY ON MAIN-SUPP	\$90.94
GRUIS CAITLIN	XMAS LIGHTS	\$346.87

GUARDIAN	LTD/STD/LIFE/AD&D	\$682.96
HALL JEREMY	MILEAGE REIMBURSEMENT	\$21.28
HANSON ATTYS	LGL SVC	\$1,170.00
	EARNST MONEY TOWARDS	
HANSON,SULHOFF TRUST	PURCHASE	\$1,000.00
HARLAN NEWSPAPERS	PUBLICATION	\$229.21
I M W C A	PAYROLL AUDIT	\$1,323.00
I P E R S	IPERS	\$7,917.09
I R S	FED/FICA TAX	\$15,874.75
IA F A	INT	\$18,150.00
IA ONE CALL	OCTOBER 23 ONE CALLS	\$63.00
IA TREASURER	EXCISE TAX/SALES TAX	\$4,019.14
J P COOKE CO	PET TAGS	\$150.55
JACOBSEN MELISS	IEMSA MEMBERSHIP REIMBURSE	\$30.00
JENNIE ED	EMS SUPPLIES	\$129.53
	HOLIDAY ON MAIN-	
JOURNAL-HERALD	ADV/PUBLICATIONS	\$935.79
KEAST FORD	SVC F 350	\$124.85
KOHORST & FISCHER LAW	EXISTING HOME INCENTIVE	\$5,000.00
MARNE ELK HORN	PHONE/INTERNET/CABLE	\$583.22
MCCARTHY LINSEY	HOLIDAY ON MAIN-SUPP	\$59.44
MCCARTHY TRENCH	CURBSTOP/WATER LEAK	\$3,973.78
MEDIVAC-HARLAN	EMS RUNS	\$900.00
METERING & TECHNOLOGY	METERS	\$877.46
MIDAMER ENERGY	UTILITY BILL	\$4,310.69
MIDSTATES BANK	BOND	\$107,908.03
MIDWEST LABS	TESTING EXPENSE	\$281.32
NAPPA	MISC ITEMS	\$625.91
NATIONAL PROPERTY		
INSPEC	BUILDING INSPECTION	\$500.00
PETTY CASH	TIF WORKSHOP/POSTAGE	\$17.07
POTT CO AUDITOR	NOV 23 ELECTION	\$2,000.00
POTT CO GIS/IT	ANNUAL SOFTWARE	\$738.28
POTT CO TREASURER	1/2 ANIMAL CONTROL	\$2,823.75
R & S WASTE	TRASH/COLLECTION	\$11,730.13
REGIONAL WATER	NOV USUAGE	\$15,403.00
ROLLIN' GREEN GRADING	SOD FOR CART PATH	\$2,500.00
RURAL DEVELOPMENT	BOND	\$126,506.00
SERENA RIESGAAR	HOLIDAY ON MAIN-SUPP	\$16.00
SNYDER & ASSOC	2023 ELM ST IMPROV	\$3,180.00
STARS & BARS ENT	HOLIDAYS ON MAIN-AX THROW	\$200.00
STEVE EMK	SVC 1164	\$316.69
TELEFLEX	EMS SUPPLY	\$109.50
TITAN MACHINERY (AVOCA)	PART BOBCAT	\$33.50
TREASURER OF STATE	STATE TAX	\$1,536.42

U S POST OFFICE	JAN 24 UT BILLS/MAILING PERMIT FEE	\$745.03
UNITYPOINT CLINIC	DRUG SCREENS	\$126.00
VERIZON WIRELESS	CELL PHONE	\$849.81
VSP	VISION	\$216.37
WELLMARK	HEALTH	\$16,393.15
WELLS FARGO-COPIER LEASE	COPIER LEASE	\$533.43
DEPOSIT REFUNDS	REFUND DATE 12/28/2023	\$412.91
PAYROLL CHECKS	PAYROLL CHECKS ON 12/13/2023	\$16,086.94
PAYROLL CHECKS	PAYROLL CHECKS ON 12/21/2023	\$28,304.45
PAYROLL CHECKS	PAYROLL CHECKS ON 12/27/2023	\$14,162.63
PAYROLL CHECKS	PAYROLL CHECKS ON 12/28/2023	\$1,535.80
	CLAIMS TOTAL	\$457,057.37
	GENERAL FUND	\$115,698.20
	GOLF COURSE FUND	\$6,468.48
	AQUATIC CENTER FUND	\$2,017.34
	ROAD USE TAX FUND	\$9,583.44
	EMPLOYEE BENEFITS FUND	\$9,700.97
	DEBT SERVICE FUND	\$108,399.38
	CAP PROJ - COMM CENTER FUND	\$2,062.07
	URBAN RENEWAL CAP PROJ FUND	\$10,420.00
	WATER FUND	\$52,624.48
	SEWER FUND	\$110,307.71
	STORM WATER FUND	\$29,775.30

12-01-23 THRU 12-31-23	REVENUE
GENERAL TOTAL	\$50,889.15
GOLF COURSE TOTAL	\$1,123.50
AQUATIC CENTER TOTAL	\$960.00
ROAD USE TAX TOTAL	\$20,270.61
EMPLOYEE BENEFITS TOTAL	\$5,783.88
EMERGENCY FUND TOTAL	\$527.43
LOCAL OPTION TAX TOTAL	\$28,422.62
TIF - URBAN RENEWAL #1 TOTAL	\$305.73
LIBRARY TRUST TOTAL	\$750.00
DEBT SERVICE TOTAL	\$4,444.32
CAP RESERVE TOTAL	\$2,500.00
CAP PROJ - COMM CENTER TOTAL	\$253,175.00
URBAN RENEWAL CAP PROJ TOTAL	\$1,000.00
PERPETUAL CARE TOTAL	\$200.00
LIBRARY TRUST -PERPETUAL TOTAL	\$388.12
WATER TOTAL	\$54,091.13
WATER SINKING FUND TOTAL	\$10,289.30

SEWER TOTAL	\$32,024.65
SEWER SINKING FUND TOTAL	\$8,298.98
STORM WATER TOTAL	\$8,226.37
STORM WATER SINKING FUND	
TOTAL	\$2,326.14
TOTAL REVENUE	\$485,996.93

ATTEST:

Teresa M Hoepner, City Clerk